



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MAHATMA GANDHI MISSION'S COLLEGE OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

**MGM EDUCATIONAL CAMPUS, AT JUNCTION NH-4, OPP. SION PANVEL
EXPRESSWAY, SECTOR-1, KAMOTHE
410209**

www.mgmccsitcoc.org

SSR SUBMITTED DATE: 29-08-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mahatma Gandhi Mission's College of Computer Science and Information Technology was established in 2001 under the Mahatma Gandhi Mission's umbrella of educational institutes. The institute conducts three year full time bachelor's degree programmes in Information Technology (BSc IT) and Computer Science (BSc CS) which are affiliated to the University of Mumbai.

We, at **Mahatma Gandhi Mission's College of Computer Science and Information Technology**, uphold the ethos and values of Indian management system interlaced with the science, knowledge and technology. We continue to strive to achieve excellence by holistic development of our students. Our management is highly qualified and participative one. Therefore it has started several educational institutions with multifarious activities for the students.

The following are institutions in our campus:

1. MGM Institute of Health Science a deemed to be university with NAAC accreditation status A++.
2. MGM Dental College Hospital is a Dental college with NAAC accreditation status A++.
3. MGM College of Engineering and Technology with B+ grade.
4. MGM Medical College and Hospital, Navi Mumbai.
5. MGM Institute of Management Studies and Research applied for NAAC accreditation
6. **MGM's College of Computer Science and Information Technology, Kamothe, Navi Mumbai**
7. MGM's Rhythm music academy.

The strength of the institutions is approximately 10000 students.

Vision

To provide quality computer education by way of teaching, training and research which will promote confidence in the students to move higher places of excellence and business vision irrespective to the Religion, Caste, Economic Status.

To inculcate values of Trust, Honesty, Respect, Integrity, Service to others, Team Work, Safety, Dedication and Accountability among the students

Mission

To produce outstanding IT professionals not only for our country, but also for the global village with broad based knowledge, analytical thinking, team spirit and improve interpersonal skills necessary to face the challenges of today's and tomorrow's computer applications and IT industry successfully.

Objective:

- To serve the downtrodden by providing them access to quality education.
- To help students meet the demand of Job market.
- To make the students competent, accountable and civilized citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Renowned, supportive and Visionary Management
- Qualified, Experienced and dedicated Teaching and Non-teaching staff
- Effective leadership and transparent governance
- Located within the Industrial belt and near central business district
- Network with NGOs / agencies, etc. through tie-ups, MOUs.
- Extension activities and Outreach programmes for students' all round development.

Institutional Weakness

- Limited Scope of activities as limited number of programmes being run which are declared as permanently un-aided.
- Higher Student-Teacher ratio which is due to University / State government admission policy.
- Appointment of faculties on visiting basis
- Mostly students are poor in English as they come from vernacular background.

Institutional Opportunity

- To Start Multidisciplinary/Interdisciplinary academic Programmes
- To Start new professional courses like Animation, Web Designing, Software Testing under **National Skill Development Corporation (NSDC)** under Skill India initiative.
- Strengthening Industry-College interface.
- To start spoken English / foreign language courses for the students of vernacular students

Institutional Challenge

- Generation of funds for infrastructure development for futuristic needs.
- Maintain good academic performance of the students at university examinations who have weak academic background at entry level.

- Provide better job opportunities to students in different sectors

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being affiliated to the University of Mumbai, the college follows the prescribed syllabi. The college offers two programmes, BSc IT and BSc CS, both follow Choice Based Credit System (CBCS) as per the guidelines of UGC and University of Mumbai. Implementation of the curriculum is supported through a well-planned academic calendar for curricular and co-curricular activities of the college. Records of teaching and learning activities are maintained and preserved by the faculties. The monitoring is ensured through departmental meetings and meeting by the Principal.

Apart from curriculum, the institution tries to inculcate value orientation, gender sensitivity, environment consciousness and social responsiveness among students through various extra-curricular activities. The institution conducts programme wise Add-on Courses/Certificate Programmes in collaboration with external agencies by signing Memorandum of Understanding (MoU). This professional orientation makes them competent globally.

Teaching-learning and Evaluation

The college imparts education to every students irrespective of their class status through facilities for effective teaching, learning and evaluation processes. The majority of students admitted in the college belong to poor and backward segments of the society. The college takes sincere efforts to uplift their standards by providing quality education at a very minimal cost. The college strictly follows reservation policy for admissions of students allotted by the State Govt. of Maharashtra.

Research, Innovations and Extension

The college runs only undergraduate courses (BSc IT, and BSc CS) presently. It plans to introduce PG courses in same stream. Since these programmes are UG and permanently un-aided ones, we don't receive any grant. The college presently have no research centres but the institution is providing the innovation and incubation environment by activities conducted under IDEA Club for students

Infrastructure and Learning Resources

- The campus has land of 20 Acres with built up area of 9837 sq. feet for MGM College of CS & IT.
- The college has 5 ICT enabled Classrooms.
- The college has 3 Computer Laboratories equipped with latest version computers and peripherals.
- There are 136 computers, 2 Laptops, 6 LCD Projectors to meet the requirement of ICT facility.
- All computers of the college are interconnected with LAN facility and secured with centralised Firewall facility.
- The college has provision of internet connection of 1GbPS Bandwidth (Fibre Optic backbone) from the parent organization.

- The campus is fully Wi-fi enabled.
- The college has upgraded its institutional website www.mgmccsitcoc.org

Student Support and Progression

Students are the most vital constituent of the institution. The institution has been evolving measures like encouragement to students and skill development for shaping students with global competence.

The institution facilitates the meritorious students on college Fest Day which is organized as part of the annual co-curricular fest PIXEL.

Students from SC/ST categories and those from the economically weaker section are provided with monetary assistance through government and institutional scholarships. Those needy students who don't come under these sections are given fee waiver by the management. During the COVID pandemic crisis the students whose parents lost jobs were provided with the college fee from NGO (Rotary Club, Mumbai and LCF Vashi).

The institution ensures the active participation of the alumni in varied cultural events and academic programmes.

The Institution has an **anti-ragging and grievance redressal cell** to look into these matters, if any. Computing skills are inculcated among students by providing required training and ICT facilities in Labs and classrooms. The admission cell counsels the prospective students regarding the programmes and faculties and spare the awareness among the students to be friendly with new comers.

Governance, Leadership and Management

Our management is most considerate one. There is excellent coordination between the Management, College Development Committee (CDC), Principal and other staff members of the institute.

The Governing Body decentralizes the administration for the betterment of the institution by appointing management representative on College Development Committee.

The college promotes decentralization and participative management through involvement of all its stakeholders. The Principal, IQAC Co-ordinator, HODs and support staff look after academic and administrative leadership of the college. The college follows the policies framed by UGC, State Government of Maharashtra, University of Mumbai, and the Parent Institution

Institutional Values and Best Practices

We, at Mahatma Gandhi Mission's College of Computer Science and Information Technology, uphold the ethos and values of Indian management system entwined with the science, knowledge and technology. We continue to strive to achieve excellence by holistic development of our students.

The college has implemented following two Best Practices successfully during the assessment period.

Best Practice #1

Title of the Practice:

“Protection of environment and inculcation environmental values and consciousness amongst students, staff and society”

Objectives of the Practice

1. To inculcate environmental values and consciousness amongst students, staff and society
2. To aware the people regarding E-waste, safety measures and other issues related to mobile and internet facilities in rural villages.
3. To create a “water-secure and environment conscious” campus at MGMCSIT, Navi Mumbai.
4. To ensure the protection of environment through
 1. Water conservation at campus.
 2. To sensitize students through various Swach Bharat Abhiyan etc.
 3. To spread awareness about importance of tree plantation for protection of environment

Best Practice #2

Title of the Practice

"Enhancing Critical Thinking Skills in Students through Interactive Workshops, Seminars & Value added courses."

Objectives of the Practice

1. To Enhance the Knowledge.
2. To enhance students' Professional Skills.
3. To work on students' Personal Growth.
4. To provide platform for students for Networking Opportunities.
5. To expose students to New Ideas and Perspectives.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHATMA GANDHI MISSION'S COLLEGE OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
Address	MGM Educational Campus, At Junction NH-4, Opp. Sion Panvel Expressway, Sector-1, Kamothe
City	Navi Mumbai
State	Maharashtra
Pin	410209
Website	www.mgmccsitcoc.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Chaitali Avinash Gadekar	022-27433006	9833309876	-	mgmccsitkamothe@gmail.com
IQAC / CIQA coordinator	Punit Giridhar Bajpai	-	9322848774	-	bajpai.punit@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MGM Educational Campus, At Junction NH-4, Opp. Sion Panvel Expressway, Sector-1, Kamothe	Urban	20	992.71

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	HSC or Equivalent Diploma	English	120	90
UG	BSc,Science	36	HSC	English	120	88

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				12			
Recruited	0	0	0	0	0	1	0	1	4	8	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	4	7	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	6	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	115	2	0	0	117
	Female	60	1	0	0	61
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	5	6	7
	Female	7	0	0	0
	Others	0	0	0	0
ST	Male	2	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	14	3	6	20
	Female	11	1	2	8
	Others	0	0	0	0
General	Male	57	28	34	52
	Female	24	4	12	18
	Others	0	0	0	0
Others	Male	5	3	2	7
	Female	3	0	0	6
	Others	0	0	0	0
Total		132	45	62	118

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The Vision of National Education Policy is to provide quality education to develop human resource in our nation as global citizens. University of Mumbai has initiated new inter-disciplinary centres combining different departments in addition to the existing inter / multi-disciplinary research and academic departments through Choice Based Credit System pattern. Inter-disciplinary curriculum has been proposed by the university which gives freedom to the student to choose their favoured choices from the range of programmes. Academic programmes are reformed to include Multi-disciplinary / Inter-disciplinary courses as electives. The college has adopted the policy of University of Mumbai that will</p>
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	<p>support students to get maximum flexibility to choose elective courses offered by the college. The college is working towards implementing the guidelines in the National Education Policy as per the regulations of University of Mumbai and Government of Maharashtra.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college is affiliated to University of Mumbai and follows choice-based credit system for both of its programmes as per the university parameters. The Academic Bank of Credits are being employed by the University of Mumbai and Higher Education Department, Govt. of Maharashtra. University of Mumbai has outlined explicit credits for each course. Academic Credits earned by the students in each semester are retained by the examination committee of the college and uploaded on university portal after declaration of results of each semester. The university stores the academic credits earned by the student enrolled for various courses digitally for declaration of final results of degree programme. The stored ABCs can be used for credit transfer of students who wants to avail the benefit of multiple entries and multiple exits as expected in NEP. Department of Examination and Evaluation Board of University of Mumbai preserve ABC and provide technical support system for the same.</p>
<p>3. Skill development:</p>	<p>The Institution has signed MOU with Anudip Foundation, an NGO, to provide few Skill / Career Oriented Courses for the promotion of technical skills, soft skills and employability among students. The University of Mumbai has also introduced skill based syllabus like Communication Skills and Green Computing and Skill Enhancement courses at UG level. The structure and contents of these courses are designed as per the recommendations of UGC and National Skill Qualification Framework (NSQF). The college aims at providing quality vocational education combining class room formal education and training with Industry experts. The focus is towards creating employability amongst the youth.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college has been promoting Indian Knowledge System since its formation in 2001. The classroom interactions are in Marathi (Regional Language) and Hindi (National Language) as well. This also amalgamates local language, arts and culture effectively. We have an "Idea Club" also which</p>

	<p>planned various Programmes/Activities for Marathi, English and Hindi which helps Institute to eliminate Linguistic barrier. Organization of periodic field trips, study tours and industrial visits to local heritage sites, monuments, museums are also taken care of by the college to teach cultural values to students. Celebration of Marathi Bhasha Din, Ganesh Festival, Holi festival are conducted to ensure appropriate integration of Indian Knowledge system expected in NEP.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college offers two UG level programmes in Sciences. Both these programmes are offered as Outcome Based Education (OBE) which are designed keeping in mind the regional and global requirements by the affiliating university. The college applies these programmes introduced by the affiliating university with clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes. Apart from the domain-specific skills, learning outcomes ensure social responsiveness and ethics, as well as entrepreneurial skills so that student can contribute proactively to economic, environmental and social development of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy. The Programme Outcomes (POs) and Course Outcomes (COs) of each programme and Course are framed by the respective department after rigorous consultation with all faculty members and the stakeholders following the curriculum designed by our affiliated university.</p>
<p>6. Distance education/online education:</p>	<p>Due to Covid -19 pandemic, colleges have been compulsorily involved in using the digital platforms for engaging classes, meetings and online academic activities. Online education has broken the geographical obstacles, creating platform for interaction of experts and students from distance. The pandemic has opened up a ground of online education to provide remote access to all students that inspired the institution to strengthen ICT facilities on the college campus. The following ICT facilities are initiated by the college as prerequisites of distance / online education ensure its preparedness for NEP: Wi-Fi facility with 100 MBPS bandwidth, upgrading ICT facility by procuring new computers and laptops, Creating PowerPoint presentations and study materials in soft forms</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	No
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	No
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	No
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	No

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
246	229	298	344	360

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 23

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
50.59	14.94	12.92	20.07	18.10

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

MGM College of Computer Science & IT, Kamothe, being affiliated to University of Mumbai follows the syllabus prescribed by affiliated University. As per the demand of software industry Uni. Of Mumbai is updating the curriculum in every five years.

The Principal monitors its effective implementation through formal meetings with Programme Coordinators (HODs). There are two academic meetings held to plan and review the semesters.

Planning

Preparation of Academic Calendar, Time table, Syllabus are displayed on the notice board and uploaded on the website

- 1.For effective planning, execution, **Academic (Curriculum) Committee** is formed & evaluation of each programme is done by HODs. The college follows **arrangement of terms** prescribed by **University Of Mumbai**.
- 2.All the teachers prepare a Semester teaching plan and implementation of them. The Syllabus completion status is maintained on a monthly basis.
- 3.Faculties used methods like **seminar, group discussion, debate, quiz, case study** etc. Study materials, notes and question banks are provided in the class.
- 4.An **orientation program** is conducted for the students to follow the syllabus, value added programs to cope with industry.
- 5.**Projects** are assigned to every student, or in group for sharing and to develop presentation skills.
- 6.Educational **field visits, Guest lectures, Faculty exchange** programme are organized to support the Classroom teaching process.
- 7.The students maintain the **practical journals** and which are certified by the faculty ,Principal & the External Examiner appointed by the University of Mumbai.
- 8.Faculties and students get **access to the latest books** available in their concerned subjects and topics.
- 9.The college encourages faculties to participate in Orientation and Refresher courses, **revised syllabus workshops & Seminar to update their knowledge of the subject**.

Delivery:

Implementation of above planning is effectively deliver by following teaching learning methods.

1. For effective curriculum delivery in the classroom is accomplished by using flow charts, and algorithms with Whiteboard and ICT facility on regular basis.
2. Well-equipped Computer laboratories & IOT kits facilitated with 24 X 7 internet availability with 1 Gbps speed are by the students for practical purpose and exponential learning.
3. Teachers adopted various online teaching methods like **PPT presentations, videos (YouTube), online interactive sessions (Google classroom/Zoom/Moodle).**

Evaluation:

The evaluation system adopted by the College has following components:

1. Continuous Internal Assessment (CIA); 25Marks

- One Class Test-20/15 Marks
- Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities -05 Marks or Assignment/ Case study/ Presentations– 10 Marks
- Subject wise 5 assignment on every Unit in every semester.
- Regular lab work/demonstrations/ practical record completion.

2. Semester End Examination (SEE) 75 Marks

CIA is followed by the semester end examination conducted by the College for First / Second Year and for 3rd year affiliating university

The code of conduct of evaluation & examination system is as per University of Mumbai for Theory, Internal & practical has 75:25:50 weightage in the credit based evaluation system

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response:

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response:

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
126	148	150	179	182

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

MGM's College of Computer Science and Information Technology is affiliated with University of Mumbai and it complies with the curriculum / syllabus prescribed within. The curriculum is designed by the University of Mumbai. It includes features like gender equality, professional ethics, human values, environmental awareness and sustainability issues into the curriculum & our college actively incorporates these issues by educating students on gender inequities, developing environmental solutions, and ethics, the college takes an extensive approach for the development of the society.

In our society where technologies are spreading and providing many opportunities, but brings lots of challenges also, students should be prepared to handle these issues.

Human Values

Human values always help us to live in harmony with the world.

The college takes efforts for integration of ethical and human values through extra-curricular activities. Lectures on value education have been organized for students under Foundation Course like Communication Skills and Soft Skills. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Blood donation camps, etc.

The following courses of curriculum includes Human Values.

Professional Ethics

The courses outlined below describe the professionally accepted standards of personal, business ethics to display ethical code of conduct in usage of Internet and Cyber systems to understand the ethics, legality, methodologies and techniques of hacking

1. Technical Communication skills
2. Soft Skills
3. Ethical Hacking

Gender

Numbers of programs are conducted for girls' students such as organization of folk dance competition, the Woman and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman. Major gender issues are child marriage, child domestic work, poor education and health, sexual abuse, exploitation and violence focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, etc.

Environment and Sustainability

College promotes environmental protection through tree plantation and other sustainable development programs.

College organizes various environment related programs including tree plantation, cleanliness, plastic free drive, Poster Competition etc. Various activities like quiz and poster competitions to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns at Public spaces. Celebration of various days like World Environment Day etc. The college has taken initiative in Swachh Bharat Abhiyan and Tree plantation programs which are introduced by the Indian Government.

The following courses discuss Environment and Sustainability.

1. Green IT
2. Green Technologies

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 140

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response:

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
132	45	62	118	122

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
168	168	168	168	168

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
51	13	16	48	23

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
92	92	92	92	92

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response:

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

All Programmes offered by the college have very well defined learning objectives, programs, and course learning outcomes. The (CBCS) Choice Based Credit System is a functional system that not only provides students with a wide range of elective courses across all programmes based on their interests, but also encourages them to reflect more on their interests.

The faculty members of the college have adopted various teaching methods to make learning more student centric. The college focuses on student-centric methods of enhancing lifelong skills and faculties making the learning activity more interactive and exciting by adopting student centric practices as provided below

Experimental Learning Methods: The College imparts regular Laboratory session as per their syllabus. Demonstrative learning sessions, Project work, Add-on courses, certificate Programmes, Skill Development Programmes, Seminars inspire students to develop new perspectives in their academics and provide excellent opportunities for them to interact with experts.

Participative Learning Methods: The students are encouraged to participate in various activities to use their specialized technical skills such as Annual Gathering, seminars, quizzes, Cultural Programs, Seminar Presentation and skill based add-on courses.

Problem Solving methods: Conduct of Tests / Assignments for all classes, Question-Answer and Doubt solving session is also organized periodically.

ICT Tools: The list of ICT tools used by the faculty members for experimental, participative and problem solving methods are given below:-

- Use of Computers, Laptops, Projectors and Smartphones, CDs and DVDs.
- Use of educational websites
- Use of Power point Presentation Lectures, E-books.
- Use of Internet and Wifi-facility.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response:

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	2	0

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Since the college is affiliated to University of Mumbai, it follows the guidelines set by the University for the Conduct of Examinations. The College has well-structured Examination Committee formed which conducts various examinations independently. The Internal Assessment is conducted semester wise as per University guidelines. The college also conducts Class Tests, tutorials, assignments, projects and presentations to make it more Transparent.

During the pandemic, the college had adopted MCQs on paper patterns as per the directives from the University of Mumbai. The assessment was generated through Google forms

The transparent mechanism of internal / external assessment developed by the college is as follows:-

- Examination Committee strictly follows University notifications, Circulars and Schedules to conduct Internal / External Evaluation.
- Examination Timetables are prepared by the Examination Cell as per dates declared by the University and the same is communicated to the teachers and students well in advance via Official Students Groups, College Website and is also displayed on college Notice Board.
- Question papers are set in accordance with evaluation pattern. The college has a separate room equipped with password protected computer and printing facility for printing of question papers under the supervision of Examination Incharge.
- The secrecy of question papers is maintained by using MUApp for Digital Examination Paper Delivery under the supervision of member of Examination Committee.
- Appointment of Chief conductor and Junior / Senior Supervisors is made and communicated to faculty members well in advance.
- The results are displayed as per the norms of University in stipulated time.
- The answer papers are preserved for the period of six months.
- Uploading of marks on Digital University portal for declaration of results in stipulated time.

Grievance Mechanism Related to Examination and Revaluation

- General grievances like change in name, course, course code, seat number printed on admission and examination forms are resolved in due time.
- As per the norms of the university, any student who is not satisfied with the marks obtained can apply for photocopy of the answer booklet.
- Grievances related to correction in question papers are resolved immediately at the time of examination.
- Grievances related to correction of results such as wrong entry of marks obtained, attendance and correction in SGPI are resolved by Examination Committee immediately.

Unfair Means committee is established to resolve complaints from the students or from the examination administration regarding malpractice during the examination. The responsibilities of Unfair Means Committee include:

- To promote and maintain discipline in the college by assisting the Coordinators and the Principal.
- To report to the Chief Conductor of any malpractice or misconduct during the examination.
- To educate all Junior Supervisors about the Unfair Means Process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The main modules of Outcome Based Education (OBE) are Program Outcome (PO) and Course Outcome (CO). Based on how well these two modules are defined and assessed, OBE attainment is measured. Course Outcomes (COs) are statements that specify what a learner will know or be able to do as a result of a learning activity. The OBE focuses on assessing student performance through outcomes. The OBE records students' performance at every step. The OBE model directs to amplify student learning outcomes by improving their knowledge & skills.

The Program outcomes (POs) and Course Outcomes (COs) are stated by the affiliating university along with the syllabus. The Program Specific Outcomes (PSOs) of each programme are framed by the respective departments. Making a connection between the program outcomes (POs) and Course Outcomes (COs) for each lesson and evaluation is called PO-CO Mapping. The POs specify what the students can do from education attained by them during the program while the Cos specify what students have learnt from the subject that he/she opted in that program. PSOs are statements that define what the graduates of a specific subject or program should be able to do.

The college follows formal method of examination to measure attainment of the outcomes. The college conducts Unit Test as well as university exams (Theory and Practical) to evaluate a student. Direct and Indirect method both are used to find the Program Outcomes

The evaluation of attainment of Course Outcomes of the department is made by the grades obtained by the students in the Unit Test, Final Semester-end University Examination of each course of the programme. The evaluation of attainment of Programme Outcomes of the department is done on the basis of the passing percentage of the students in the final semester end university examination of the programme. Performance of students in Tests, assignments and viva-voce examinations is also considered. This process examines the conceptual understanding, specific knowledge, application, critical thinking and writing skills of the students.

After the Final Semester examination, we conduct an exit survey where students' identifications are not asked. Using the data from Direct and Indirect attainment method the final attainment is obtained for each subject. The formula for final attainment calculation is done by taking 80% of direct and 20% indirect attainment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Evaluation of Attainment of Programme Outcomes and Course Outcomes:

The college follows formal method of examination to measure attainment of the outcomes. The college conducts Unit Test as well as university exams (Theory and Practical) to evaluate a student. Direct and Indirect method both are used to find the Program Outcomes

The evaluation of attainment of Course Outcomes of the department is made by the grades obtained by the students in the Unit Test, Final Semester-end University Examination of each course of the programme. The evaluation of attainment of Programme Outcomes of the department is done on the basis of the passing percentage of the students in the final semester end university examination of the programme. Performance of students in Tests, assignments and viva-voce examinations is also considered. This process examines the conceptual understanding, specific knowledge, application, critical thinking and writing skills of the students.

After the Final Semester examination, we conduct an exit survey where students' identifications are not asked. Using the data from Direct and Indirect attainment method the final attainment is obtained for each subject. The formula for final attainment calculation is done by taking 80% of direct and 20% indirect attainment

Attainment of Course Outcomes

Attainment of Course Outcome (CO) is directly calculated through internal and external assessments. The knowledge is assessed internally based on the performance in assignments, lab experiments, projects, class tests.

Following steps are used to evaluate the levels of CO-PO attainment:

1. Obtain Programme Outcomes
2. Obtain Course Outcomes
3. Mapping of Course Outcomes with Programme Outcomes.
4. CO measurement through assessment.
5. Obtain CO attainment table through direct assessment methods.
6. Obtain PO-PSO attainment table through direct and indirect assessment methods.

CO Attainment

Direct attainment is calculated with the help of internal and external attainment levels using the formula:

Total Direct Attainment = 20% internal exam attainment + 80% university exam attainment

PO Attainment

Overall PO Attainment is determined by taking sum of 80% of PO-PSO attainment by direct method and 20% of PO attainment by indirect method.

In the indirect method, attainment is calculated through Exit Survey (ES).

- Overall indirect method is the 100% attainment through ES.
- Overall PO attainment is the sum of 80% of direct attainment and 20% of indirect attainment.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response:

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	118	113	112	86

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
67	118	114	114	119

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

"Innovation is the process of realizing new products, processes, propositions, or business models to create added value for customers and/or employees."

Human being is inherently social. To support this social behaviour from the Stone Age human nature inclined towards the inventions. Creative mind created the new community who is leaving in the **Digital Age**. The journey from the **Stone Age to Digital Age** is self-explanatory to show the relation of human and its invention. Mankind has tremendous **creativity and the knowledge, methodologies that educational institutions are propagating** among the students, has the potential to transform this creativity into innovations.

In the Computer Science and Information Technology undergraduate courses main aim is **adequate the students with industry oriented trainings and employable skills** as well to motivate learner to opt the

further post graduate specialisations.

At under graduate level to achieve the program specific objectives and course objectives, University of Mumbai added the **projects as the part of evaluation and assessment** that motivating the student to promote **new ideas, customs, practices and inventions**. By creating projects in software, students trying to apply their software and hardware skills that they have been acquired in three years of graduations.

Every year we are planning the **software project related activities** under the “**IDEA CLUB**” that sensitize the students to create an **innovative software** which will be useful for society. We are also sensitising the students to participate in the inter college programs and to prepare their mind to compete in the University promoted programmes like “Avishkar”. In the IDEA CLUB We encourage the **team building** practices so the student will be able to work in various capacities. **Liking a teammate’s ideas has a positive effect** thus may lead to more and better ideas coming from learner.

In 2018 we established **IDEA CLUB** and **IPR Cell**. **IDEA CLUB** to improve the **knowledge, analytical skills, and coding skills** from the first and second year of the graduation. **IPR CELL** is established to boost the research environment through IPR, Research Methodology, Entrepreneurship Seminars. Innovative topics were opted by the student to **create the software** as per their capabilities. We are organising various intra college competitions and interactive sessions with expertise that **introducing new that allows the growth of new ideas, customs, and inventions**.

To **sensitize** the students for incubation activities and to nurture the environment of **innovation**, college initiated chain of workshops & seminars under **IPR Cell** on the topics based on **Intellectual Property Rights (IPR), Research Methodology and Entrepreneurship that are also promoting government of India’s “Digital India” & “Make in India” mission**.

Other than this the curriculum based competitions on Game designing, model designing, Robotics, IOT, AI, Web, Android Application development, prototype presentations of the software are the making the students confident to exhibit their ideas before the expert panel.

In participating Students are **working in the groups, able to identify their strength and weakness**. This **Self-realisation** is helpful in the character building.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	8	7	10	8

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	4	1	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	1	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

In fervent alignment with the **Government of India's** Swachh Bharat Mission Program, our commitment to fostering hygiene, cleanliness, and a greener way of life has been the driving force behind our endeavors. Concurrently, we aimed to nurture awareness among our students about the paramount importance of these principles for a **pollution-free, energy-conservative, and environmentally friendly existence**. To bridge this awareness gap and facilitate proactive involvement, we orchestrated an array of **seminars, talks, and classroom discussions**. We equipped our students with the ability to effectively communicate and counsel society before embarking on practical initiatives.

Operating under MGM CCSIT, C D C, student undertook several of extension outreach activities. Among these were initiatives related to gender- issues Swachh Bharat and plantation drives with CUF, Panvel. Students have been at the forefront of **promoting ethical and judicious utilization of information technology** across educational institutions at S G School, MGM School, D. D. Vispute College, and Fanaswadi. These collaborative activities have garnered resounding success, driven by the synergistic efforts of student volunteers, industry, community, NGOs.

An inspiring cleanliness drive resonated through our campus, with nearby hawkers and street food vendors. This initiative sought to educate them on **maintaining a clean, plastic-free, and hygienic environment, addressing the management of litter** generated by them. In a remarkable display of ownership, students initiated a practice of refraining from using private vehicles once a week in 2019-20. Moreover, they championed the segregation of **household waste using blue and green code bags**, distributing dustbin bags among the street vendors in 2020-21.

The pursuit of knowledge and technology ethics continued in 2018-19, as our students engaged with the adolescents of Sanjay Gandhi Samrak School, Kolewadi, and Panvel. This initiative emphasized the **empowering role of internet, computer, and mobile technology** in enriching lives, while stressing the ethical handling of technology for the betterment of society.

Even the challenges of the pandemic did not deter our students' commitment to community welfare. Amidst the uncertainties of 2020-21 and 2021-22, they maintained their momentum by disseminating awareness on diverse issues, including personal hygiene during COVID-19, vaccination drives, and the utilities of Arogya Setu in contact tracing. This multifaceted endeavor also encompassed areas such as cybercrime awareness, E-governance, and Digi Lockers. Notably, our virtual awareness programs reached the students and parents of MGM High School, Nerul, as well as Shri. D. D. Vispute College of Science, Commerce & Management, Vichumbe, Panvel.

Nestled within a campus shared with medical and paramedical institutions, our students have consistently exhibited their dedication to community welfare. Collaborating with the Department of I H B T at MGM Hospital, organizing blood donation camps and actively contributing through voluntary blood donations.

These extension outreach activities have woven a tapestry of **positive change, touching the lives of nearby villagers, school children, and their parents**. The resounding encouragement received from schools further emboldens our commitment to conducting more awareness programs and impactful initiatives, reinforcing our resolve to **inspire change and uplift society**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Active engagement in extension, outreach activities fosters personal growth, enhances well-being, promotes social cohesion, and drives positive change in the community.

In MGM CCSIT we planned these **activities by** focusing on the development in learner with following aspects

1. Personal Growth and Development

Engaging in social activities allows learners to step out of their comfort zones and explore diverse experiences. Volunteering for a cause, joining community-based projects, participating in group activities, social interactions offer valuable opportunities for personal growth and development. Interacting with different people and facing new challenges, students enhancing their **communication skills, empathy, problem-solving abilities, and emotional intelligence.**

1. Improved Well-being and Mental Health

Participating in social activities positively impacts mental health and well-being. Social interactions provide **a sense of belonging and support, reducing feelings of isolation and loneliness.** Human is social creatures by nature, and engaging with others helps to reduce stress, anxiety, and depression. Regular involvement in social activities creates a support network that can serve as a safety net during difficult times that we faced during pandemic.

1. Social Cohesion and Community Building

Participation in social activities strengthens the fabric of communities and **promotes social cohesion.** When individuals come together to address common challenges, they forge bonds and establish a collective identity. This sense of belonging **fosters cooperation, empathy, a shared responsibility towards community development.** True progress is achieved when people **collaborate, exchange ideas, and work collectively** towards a vision, which social activities inherently promote.

1. Nurturing Empathy and Compassion

Social activities often involve working with individuals from diverse backgrounds, leading to a greater understanding and appreciation of different perspectives. **Exposure to various cultures, lifestyles, and experiences nurtures empathy and compassion.** It enables individuals to **transcend their personal biases and prejudices**, contributing to a more tolerant and inclusive society.

1. Driving Positive Change

Social activities have the potential to drive positive change and address societal challenges more effectively than individual awards and rewards. Whether it is advocating for **social justice, environmental conservation, or education, collective action** is more impactful in bringing about lasting transformations.

Engaging in social interactions enriches **individuals' lives, fosters personal growth, and promotes well-being.** It contributes to building strong, compassionate communities and enables individuals to drive **positive change** in society.

We encourage the students to **actively participate in social activities and recognize the profound value** of these experiences in shaping a more harmonious and prosperous society.

College received the **award of appreciation** & recognition for activities conducted by the students for the villagers by Fanaswadi Gram panchayat Sarpanch Mr Sachin Tandel ,(2018-19).Citizen Unity Forum, NGO recognized our contribution in planting more than 1000 trees to support **Govt. of Maharashtra Mega Plantation Drive** at Pale Budruk & **awarded the appreciation** 2018-19, 2019-20.

Principal, Sanjay Gandhi Samrak School, Kolewadi, awarded the college with appreciation for educating and holding various awareness program in the school (2022-23). Anudip Foundation, NGO sponsoring Value Added Certificate Courses for rural area students awarded the college for partnering courses (2022-23).

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	8	7	10	8

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The MGM's **College of Computer Science and Information Technology** in Navi Mumbai was established in 2001 under the Mahatma Gandhi Mission. We offer professional and skills-based education, providing a full-time degree course affiliated with the University of Mumbai. Our aim is to produce talented students who can contribute to the IT industry and enhance our institute's reputation. We have well-maintained physical facilities, including sports grounds, a yoga center, a gymnasium, and an outdoor stage for cultural events. Our institution is committed to providing the necessary facilities for effective and interactive teaching and learning.

College Infrastructure:

- The college is situated on a 20-acre campus with a built-up area of 930 square Meter.
- It features four ICT-enabled classrooms, providing a conducive environment for interactive teaching.

Well-equipped Laboratories:

- The college boasts three fully equipped computer laboratories for practical sessions.

ICT Facilities:

- A total of 136 computers and three laptops are available to meet the ICT requirements of students and faculty.
- The college also provides six LCD projectors for multimedia presentations.
- Learning Management System (LMS) software is implemented to facilitate online learning and course management.

LAN Connectivity and Security:

- All computers within the college are interconnected through a Local Area Network (LAN).
- The network is secured with a centralized firewall to ensure data protection and prevent unauthorized access.

High-Speed Internet:

- The college offers a provision of 1000 Mbps bandwidth, supported by a fiber optic backbone.
- This high-speed internet connectivity enables students and faculty to access online resources and conduct research effectively.

Upgraded Institutional Website:

- The college has upgraded its institutional website (www.mgmccsitcoc.org), providing easy access to relevant information about courses, faculty, and facilities.
- Students can access important announcements, resources, and updates through the website.

Library Resources:

- The college library houses a vast collection of more than 5,034 books.
- It also subscribes to journals, magazines, and newspapers, ensuring access to a wide range of information and current affairs.

CCTV Facilities:

- Strategically placed CCTV cameras provide comprehensive coverage of key areas for enhanced safety and security.

Sports, Cultural Activities, Yoga, and Games Facilities:

- Outdoor sports facilities include cricket, football, volleyball, basketball, and throw ball.
- Indoor sports facilities include table tennis, chess, and carrom.
- Cultural facilities include the Rhythm School of Music and Dance, a student council, and an outdoor stage for the annual college festival (Pixel).
- Some of the important cultural activities and extra-curricular activities in the college are:
 - Fresher's Welcome (Annual Event)
 - Prize Distribution Function (Annual Event)
 - Alumni Meet
 - Degree Distribution Ceremony
 - Traditional day
 - PIXEL Annual cultural event.
- Yoga and fitness facilities promote holistic health and well-being, with yoga and meditation practices and a fully equipped gymnasium with a physical trainer.

These facilities at **MGM College of Computer Science and Information Technology** contribute to creating an ideal learning environment, equipped with modern technology and resources to support academic teaching and learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
33.11	1.35	0.37	0.55	1.14

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Mahatma Gandhi Mission College of Computer Science and Technology Library spans an area of 134 Sq.m It boasts a comprehensive collection of books and resources in the field of Information Technology, Computer Science, and related subjects. The library is open to students, faculty members,

researchers, and other individuals. The friendly and knowledgeable library staff is always ready to assist users. The library provides a comfortable environment for studying and research.

1. Library Space: The library providing Reading room stock room for students, faculty, researchers, and individual users. Reading room stock room Books in the rack are arranged subject wise and semester wise for students to find books. Reference books are a separate section in the library.

2. Collection:

Sr. No.	Particulars	BSc IT& CS
1	Total No. of Books	5034
2	Total No of Journal (International Journal of Computer Science and Information Technology) 0974-8385	1
3	Total No of Periodical (Data Quest & Voice & Data)	2
4	Newspaper(Indian Express, Sakal)	2
5	Book CD's	271

3. Open Access: The library is open to all students, faculty members, researchers, and other individual users. This promotes inclusivity and allows for a wider dissemination of knowledge.

5. Koha Library Software: Fully Automated KOHA is an open-source Integrated Library Management System (ILMS).

ILMS Software Name: Koha

Nature of Automation: Fully Automated

Version: latest stable 21.05.07.000

Operating system Linux -Ubuntu.

The OPAC system handles cataloguing and searching of books present in the library based on various criteria such as: Accession number, title, author, subject and publisher details and information about the status of the books present in the library.

6. Classification System: The Dewey Decimal Classification System is used for organizing and classifying the books in the library. This system facilitates efficient searching and retrieval of books.

7. Library Committee: The library committee, along with course faculties, recommends and procures books based on user requirements. This ensures that the library collection is constantly updated and aligned with the needs of the users.

11. Library Services: The library provides various services such as current awareness service, daily home issue books, free internet service, reference book service, and a dedicated periodical section.

12. Online Resources: The library provides educational electronic resources through the college website portal. The college website, <https://www.mgmccsitoc.org/library.html> offers students a range of educational electronic resources. These resources can be accessed through the website portal and include a variety of links that support students' learning. The library section of the website provides important links to further assist students in their academic pursuits.

13. Previous Year Question Papers and Syllabus: The library provides previous year question papers and syllabus copies to faculty and students, helping them in their exam preparation.

14. Staff Development: The library staff actively participates in online webinars and one-day workshops to enhance their knowledge and skills, especially during the Covid pandemic period

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Our institute prioritizes staying updated with the latest developments in IT infrastructure, aligning with the curriculum of the University of Mumbai. We have a centralized team responsible for managing hardware and software updates.

To support teaching and non-teaching activities, we provide the following IT facilities:

1. LAN/WI-FI Connectivity: We have a 1Gbps leased-line connection from the National Knowledge Network (NKN) and Wi-Fi connectivity via Jio-fibre. There are 136 LAN connections available with desktop computers.
2. Equipment: We have 3 laptops, 6 LCD projectors, 4 printers, and 11 CCTV cameras for surveillance purposes.
3. Upgraded Computer Lab: Our computer lab is based on a 136 LAN environment, providing participants with hands-on experience using computer-based information systems.

4. Well-equipped Computer Lab: The computer lab at MGMCCSIT is fully air-conditioned and well-equipped with 136 computers, ensuring a satisfactory experience for users.
5. Website: Our website is designed and developed by Innovative Web Makers and is regularly updated.
6. Centralized IT Team: We have a dedicated centralized IT team available to provide support for hardware, network, and software-related issues.
7. Software: We have a range of software available, including MS Windows, MS Office, Tally ERP, Student fees, TDS software, Turbo C and Turbo C++, Java and JDK, Selenium, R Studio, Visual Studio C#, Oracle, Direct X, Net beans-8, Putty, Xamp server, Eclipse, Packet Tracer, and Python.
8. 24/7 Internet Facility: Students have access to 24-hour internet facilities, allowing them to stay updated with the latest happenings in the world.
9. Online Platforms: For online training and lectures, we use platforms like Google Meet and Zoom. We also use a Biometric machine for employee attendance.
10. Internship Opportunities: The IT department provides internship opportunities for students.
11. Online Teaching-Learning Process: During the Covid-19 lockdown period, the teaching-learning process was conducted entirely online via Google Meet and online lectures.
12. IT Infrastructure Upgrades: The institution upgrades its IT infrastructure and associated facilities as needed. This is done within the allocated budget, following financial approval. Procurement is carried out through the process of inviting quotations, scrutinizing them based on configurations, cost, and service, and finalizing and approving the order. Routine maintenance is performed by the IT department staff.
13. Training Programs: Anudeep Foundation conducted an Advance Web Programming course for our students, and certificates were awarded to those who completed the training.
14. Updated Software: Administrative offices have updated software for Tally, TDS, and GST.
15. Payment Gateways: We have payment gateways in place for all online payments.

These IT facilities and initiatives demonstrate our commitment to providing a technologically advanced environment for teaching, learning, and administrative activities within our institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 117

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
16.74	13.36	12.00	19.14	16.16

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	26	15	19	13

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response:

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
195	160	40	175	285

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	50	9	9	13

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	118	113	112	86

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
10	4	0	1	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	10	4	9	9

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association cultivates the relationship between the alumni and institution. It bridges the gap between the past students and the institute to keep them in connect with the current growth, development and also the challenges before the institute. The Alumni association of our college was officially created in the year 2023 with a resolve to have a say in certain issues of our outgoing students to better the quality improvement process of the institution.

Our alumni also provide valuable support services that greatly profit our institution. Many of our alumni offer their knowledge and skills by volunteering as guest lecturers, guides, or advisors. By sharing their knowledge and insights, they encourage and guide our students, helping them develop the necessary skills and knowledge to succeed in their fields. Moreover, alumni often assist in networking events, and internships, which provide our students with invaluable opportunities to link with professionals and explore various career paths.

Furthermore, our alumni contribute to the development of our institution by serving as brand ambassadors. Through their achievements and success, they showcase the quality of education provided by our institution and attract prospective students. Their positive statements of our institution helps enhance our reputation and standing in the academic and professional communities.

The alumni association, in this way, mirrors the positive efforts undertaken by the institute to enhance the quality at external as well as internal level. It has a pivotal role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision:

To provide quality computer education by way of Teaching, Training and Investigation which will promote confidence in the students to move higher places of excellence and business vision irrespective to the Religion, Caste, Economic Status.

To inculcate values of Trust, Honesty, Respect, Integrity, Team Work, Loyalty and Responsibility among the students.

Mission:

To produce outstanding IT professionals not only for our country, but also for the global village with broad-base knowledge, analytical thinking, team spirit and improve interpersonal skills necessary to face the challenges of today's and tomorrow's computer applications and IT industry successfully.

Introduction:

Mahatma Gandhi Mission's College of Computer Science and Information Technology was established in 2001 under the Mahatma Gandhi Mission's umbrella of educational institutes. The institute conducts two bachelor's degree programs in Information Technology (BSc IT) and Computer Science (BSc CS) which are affiliated to the University of Mumbai.

We uphold the principles and values of Indian philosophy interlaced with the science, knowledge and technology. We continue to strive to achieve excellence by all-inclusive development of our students.

College Level Committees for Academic and Administrative Governance:

The college has established various college level committees for academic and administrative governance. These committees are as follows. Admission Committee, Anti-Ragging Committee, Examination Committee, Unfair means Committee, Cultural Committee, Grievance Redressal Cell, Internal Complaint Committee, Time Table Committee, SC/ST Committee, Library Committee, Academic (Curriculum) Committee, Discipline Committee. This brings decentralized approach of governance.

The institute has set following goals as Future Plans for next five years

- To introduce more interdisciplinary/multidisciplinary UG and PG programmes.
- To Enhance collaboration/MOU with more Industries/NGO
- To set up smart classrooms.
- To conduct professional training and skill based courses across the programmes.

Decentralization of Governance:

The Principal of the college is academic and administrative head. The college management plays a significant role in design and implementation of policy and plans. There is a coordination between the top management, College Development Committee (CDC), Principal and staff of the college which implement policies and plans effectively for quality improvement and its sustenance.

It is resulted that responsibilities are distributed among various levels within the institution. This has led to increased efficiency, more responsive decision-making, and greater engagement and participation from stakeholders. It has also promoted answerability, and flexibility in addressing the needs and challenges of the institute

Participation in the decision making process:

It is continuous by various stakeholders through various committees. The HODs and IQAC/CDC provide the support to the Principal. The curriculum is drafted by the University of Mumbai. Academic (Curriculum) Committee has the responsibility of implementation the same with the support of faculty members. The execution of curriculum is looked after by the concerned HODs. For extracurricular activities students are selected in Sports and Cultural committees.

After students graduate, they are the alumni committee. This committee consists of former students who play an active role in maintaining connections with the college and supporting its initiatives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan has been developed for five years starting from 2023-28 with following aims. Considering the background of our college as an institution imparting computer education, the

College has identified the aims of perspective plan as follows:

- To create an enabling academic environment for students embedded with sincerity, discipline and commitment.
- To mould humane citizens of the nation into global citizens.
- To establish the brand image of the college.

The strategy followed by the college is specific & action oriented. In order to achieve the goals, the college has designed specific plan. The time bound strategic plans developed by the college is efficiently implemented and supported with the appropriate fund allocations on the principles of participation and transparencies.

The college maintains an IQAC / CDC that functions effectively to maintain the quality. At the beginning the college various committees that constitute the Organogram of the institute, chalk-out the strategic plan of initiatives which will support the growth and development in key areas. At the end, the review is taken.

One such broad area, the strategic plan has been successfully implemented is Teaching and Learning by encouraging in

- FDPs
- Internal Assessment
- ICT

About the governance and decision-making process of the college, Mahatma Gandhi Mission, a charitable trust, governs the college. With the help of various decision-making committees, the trust oversees the management and functioning of the institute. The action plan is as follows:

- Assess current practices.
- Provide training and professional development for faculty and staff.
- Include practical and real-life experiences.
- Establish partnerships with organizations.
- Create multidisciplinary learning forums or clubs.
- Continuously seek opportunities for improvement.

The college management is responsible for appointing faculty and administrative staff. These appointments are made following the guidelines and rules laid down by the University Grants Commission (UGC) and the Government of Maharashtra. This ensures that the selection process is fair and in accordance with the necessary regulations.

The Principal appoints the HODs to promote decentralization of academic and administrative functioning and execution of the annual academic plans of the college. The IQAC is constituted this year in January 2023 to ensure improvement and enhancement in institutional quality under the leadership of CDC

1. The institute is running 2 UG programmes.
2. The institute has initiated certificate programs which are conducted in collaboration with Anudip

Foundation.

- The Library of the institution has more than 5034 books and it subscribes one journal, 2 magazines and 2 newspapers.

The students of the college participated in sports and cultural programmes organised by the University of Mumbai

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- Administration
- Finance and Accounts
- Student Admission and Support
- Examination

Response:

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-

teaching staff and avenues for career development/progression

Response:

Mahatma Gandhi Mission's College of Computer Science and Information Technology prioritizes the welfare and well-being of its teaching and non-teaching staff. The institution has implemented various policies and measures to ensure their welfare. Here are some of the welfare measures introduced for the staff:

1. Pandemic vaccination drive: Mahatma Gandhi Mission's Trust organized a vaccination drive specifically for the teaching and non-teaching staff. This initiative demonstrates the institution's commitment to the health and safety of its employees during the ongoing pandemic.
2. Leave: In addition to casual, medical, and maternity leaves, the institution grants various other leaves on a case-by-case basis. This ensures that staff members have the necessary support and flexibility when they require time off work.
3. Employee Provident Fund and gratuity: The institution provides the Employee Provident Fund scheme and gratuity benefits to non-teaching staff. These measures contribute to the financial security and well-being of the staff members.
4. Infrastructural facilities: The institution offers infrastructural facilities, including a common Gymnasium, for the benefit of both teaching and non-teaching staff. This promotes a healthy and active lifestyle among the staff members.
5. Concessional medical treatment: Staff members have access to concessional medical treatment at MGM's Hospital on a case-by-case basis. This provision ensures that staff members receive necessary medical care and support when needed.
6. Traveling allowance, dearness allowance, and advance payments: The institution provides traveling allowance, dearness allowance, and advance payments against salary on a case-by-case basis. These measures assist staff members with financial support and flexibility when necessary.

By implementing these welfare measures, Mahatma Gandhi Mission's College of Computer Science and Information Technology aims to create a supportive and caring environment for its teaching and non-teaching staff, ensuring their well-being and job satisfaction.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response:

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	15	13	12	18

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	12	12	12

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college operates two undergraduate programs independently, without external financial aid. Financial accountability and transparency are highly valued, with regular internal and external audits conducted to ensure proper fund utilization.

The Accounts section of the institute prepares the budget under the supervision of the Principal, which is then presented to the governing body for approval. To determine the budgetary requirements for the next year, a comprehensive review of the previous year's expenditure is conducted, along with input from the Heads of Departments (HODs).

To maintain financial control and transparency, the central finance department carefully scrutinizes major purchases, equipment maintenance, and salary proceedings. This multi-level check ensures compliance with financial regulations. Recruitment and salary fixation processes are closely monitored by the central HR and Finance departments, ensuring fair and consistent practices.

The financial management and resource mobilization process follows these steps:

1. Comparative Statement: A comparative statement is prepared based on quotations received and submitted for approval. This allows for a thorough evaluation of costs and benefits before making purchasing decisions.
2. Budgetary Provisions: In cases of urgent requirements not included in the budget, consultations are held with the Principal and management to allocate necessary funds.

3. Expenditure Details: Once budgeting and actual expenditure are completed, detailed reports are prepared and submitted to the internal auditor. Utilization certificates are issued to verify appropriate fund usage.

4. Income Generation: Tuition fees collected from students are the primary source of income for the college. This revenue is crucial for sustaining operations and maintaining educational quality.

During the COVID-19 pandemic, the college faced unprecedented challenges. To support financially struggling students, external collaborations with NGOs such as Jan Rakshita Charitable Trust and Rotary Club Bayside Charitable Trust were established. Through these partnerships, funds were secured to assist students in need, reflecting the college's commitment to supporting students during crises.

In addition to internal audits, the college undergoes external audits conducted by independent chartered accountant firms like Ashok Patil & Associates. These audits provide an unbiased opinion on the fairness and accuracy of financial statements, ensuring the integrity of the college's financial reporting.

Through strict financial management practices, regular audits, and seeking external support when necessary, the college demonstrates its commitment to financial accountability and transparency. These measures ensure effective fund utilization, enabling the college to provide quality education and support to its students.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) was established on January 13th, 2023, under the leadership of CDC, with the primary objective of enhancing the quality at MGM's College of Computer Science and Information Technology. We already had College Development Committee (CDC) operative. Since its inception, the IQAC has played a vital role in promoting a culture of excellence among the academic staff of the college. It has actively and enthusiastically implemented various initiatives to institutionalize quality assurance practices and methodologies within the institution. As part of its efforts, the IQAC has introduced innovative ideas to enhance and streamline institutional processes for continuous improvement.

The IQAC has implemented various initiatives such as for collecting student feedback on teaching,

learning, and evaluation processes. This feedback is instrumental in identifying areas that require improvement and ensuring a high standard of education.

Attainment calculations have been introduced to analyse the results and identify specific areas within the syllabus that may need more attention. This allows for targeted improvements and adjustments to the curriculum.

Following are the quality initiative of College Development Committee (CDC):

- Preparation of academic calendar as prescribed by the affiliating university
- Efficient internal assessment system.
- Collection of feedback from stakeholders
- Use of technology in teaching learning
- Capacity building
- Organization of Conferences / seminars / workshops at national level
- Organization of Documentation
- Formation and submission of SSR
- Attainment calculations have been introduced
- Preparation of Time Table

Identification of students

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response:

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Institute has always promised to bind with providing Equal Opportunities all the stake holders. Our Vision & Mission is shared to all the Teaching & non-teaching staff thus everyone in the college becomes more responsible and reliable towards the society which further pass on to the other stakeholders. We are totally with the thought "Individual development with the team efforts". Institute has always adapt Gender Equity in Admission, Recruitment, Academic activities and Administrative work. Fair Opportunities are there for all stake holders All the activities, events and programmes are for everyone no matter which gender the individuals belongs to. We want them to explore themselves in various programmes or events which are related to Music, Sports or Education.

Measures which we have taken in last Five years are:

- 1.All the members of the College can show their interest in various committees. Institute has always in favour of Gender Equality.
- 2.For various **Committees** students are selected on the basis of their skills and interest instead Gender.
- 3.We organise all our events/competitions without any gender differences which promote the awareness towards the gender equality.
- 4.Institute celebrates all **events, days & festivals** with involvement of all members with gender equity.
- 5.Seminars related to women issues are also organised such as Women's Day.
- 6.The Institute assigns class coordinator to hear or solve their queries and problems without any hesitation.

Under Gender sensitization, we motivate all the students for their involvement without any difference in their genders. All participate with their full enthusiasm. Also we conduct activities related to women like Gender Equality on globalisation Issues, Domestic, women's domestic law in India, menstrual hygiene & environment friendly dispose of napkin" to spread the awareness and respect towards women.

We have conducted sessions, activities to make aware the importance of Gender Equity

Facilities for Women on campus-

- 24/7 surveillance with CCTV cameras with Central monitor with CTV feeds.
- Male & Female security staff for making secures environment
- Separate common rooms are provided for boys & girls students
- Fully functional Internal Complaint Cell
- Fully functional Anti Ragging committee
- Fully functional Grievance Redressal committee
- Crèche facility is also made available for women employees to have good WORK LIFE BALANCE
- Maternity Leaves for Six months are made available.
- In Girls' Toilet Sanitary vending machine is available.

The Institute has initiated with the Gender audit report. This is initiated for Students, Teaching & Non-teaching staff. In the last five years, the strength of girls is less than boys. For this, Institute has conducted many sensitization programmes. For Teaching & Non-Teaching Staff Male ratio is less than Female ratio

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

INCLUSIVE ENVIRONMENT:

Here at Mahatma Gandhi Mission's College of Computer Science & Information Technology, Equality, Diversity and Inclusion are followed within the staff & students.

• **LANGUAGE BASED ACTIVITIES (LINGUISTIC DIVERSITY)**

To eliminate Linguistic Barrier we try to use one medium of communication (English) but we have other students too who have come from vernacular medium. For these students, faculty try to deliver the lectures in such a way that they understands. We have arranged following sessions for the students to eliminate the language barrier.

1. Marathi Sessions/event:

- Marathi Sessions
- Session on Google Translator

1. Hindi Sessions

- Kavita Vachan
- Charcha Satra

2. English Proficiency Course

• **DRESS CODE(SOCIO-ECONOMIC DIVERSITY)**

To Overcome Socio Economical Barrier, all the students have their proper dress code. It keeps everyone on the same platform and also inculcate Team-Sprit. Also, to inculcate unity in all religion we have welcome all the students with their regional attire (We have permitted students with their suit- salwar in the colour mentioned in dress code or with veiling)

• **ANTI RAGGING CELL(HUMAN RIGHTS)**

At Institute, We have set anti Ragging Cell and internal complaint Committee. Here at Institute Campus Ragging is strictly prohibited, and all the rules & regulations are set according to UGC guidelines

• **BLOOD DONATION DRIVE (HUMAN VALUES)**

Human values are inculcated within the staff and students through encouraging them in blood donation camp. Our students have voluntarily participated in these camps. We motivate students for help these drive voluntarily. This is one of our best practice to serve the society.

• **CULTURAL ACTIVITIES BASED ON VARIOUS THEMES(CULTURAL DIVERSITY)**

To overcome the barrier of cultural diversity, all the cultural activities are done under the Institute Fest “PIXEL” – a weeklong celebration. Each year through the participation of students theme is set. It inculcate the Unity within the students. Also it helps to socialise amongst other religion, faith and other aspects. We motivate students to participate in Sports also. With the involvement of students we also organise many completion like Garba Raas, Singing, Solo Dance, Group Dance, Rangoli, Mehendi, and T-Shirt Painting etc

• **EXTENTION ACTIVITIES AND SERVICE TO COMMUNITY**

The students of MGM's CCSIT have participated with much enthusiasm in following activities which we have arranged to serve the community.

- Extension & Outreach Programmes for Villages & Schools: Programmmes for Villagers and students of the schools are conducted. The topics which we have chosen are related to Green Initiative and recent trends like E- Waste, Digi Locker etc

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice: *Protection of environment and inculcation environmental values and consciousness amongst students, staff and society*

2. Objectives of the Practice

- 1.To inculcate environmental values and consciousness amongst students, staff and society
- 2.To aware the people regarding E-waste, safety measures and other issues related to mobile and internet facilities in rural villages.
- 3.To create a “water-secure and environment conscious” campus at MGMCCSIT, Navi Mumbai.
- 4.To ensure the protection of environment through
 - 1.Water conservation at campus.
 - 2.To sensitize students through various Swach Bharat abhiyan etc.
 - 3.To spread awareness about importance of tree plantation for protection of environment.

3. Context:

It is crucial to recognize that the environment plays a vital role in human life and the overall balance of nature. Unfortunately, the environment has been significantly impacted by various factors such as human activities, lack of awareness about environmental protection, climate change, improper use of natural resources, and deforestation. To mitigate these damages, it is essential to raise awareness among society about water conservation, promote judicious use of natural resources, and encourage tree plantation.

4. The Practice

Water conservation activities on Campus:

- A proper rain water harvesting system is developed at campus.
- Water treatment plant having processing capacity is 80 Kilolitres per day (KLD) is established for treatment of this water and convert it into potable water for reuse at campus.
- STP is established at campus for treatment of waste water and it is used for maintaining the greenery within campus and for toilet flush.
- Approximatly 06 lacs liters of water is recycled and reused with the help of STP & WTP at campus.

Tree plantation

- Institute organizes tree plantation drives at campus and in community for maintaining the balance of environment.
- MGMCCSIT have arranged plantation activities in nearby villages and in the campus.
- MGMCCSIT have lush green campus with diverse types of Tree/Plants at campus.

Awareness Activities

- Institute believes in team work & participation of community in this mission.
- MGMCCSIT have organised 5 tree plantation.
- MGMCCSIT have conducted awareness programmes for Schools, Villagers and sensitization for our students

5. Evidence of Success:

- Daily approximately 06 lakhs litres of water is recycled and reused for maintain the greenery and for toilet flush.
- MGMCCSIT have lush green campus with different kinds of plants & trees in campus.
- 05 tree plantation drives conducted in last 05 years at campus as well as at community. Due to COVID we were unable to do the plantation drive for two years.
- **Sensitization programmes: 26 for schools, 5 for Villagers for topics like electronic hazards like E- waste, its knowledge like Digi Locker etc.**
- Around 80 % people felt that they are benefited with these awareness activities and tree plantation drives conducted by the college.

6. Problems Encountered and Resources required

- Its Time Consuming.
- Making school students aware is sometimes difficult.

- Finalizing the schedule according to the Sarpanch of Village & Principal of Schools is difficult.

1. Title of the Practice- "Enhancing Critical Thinking Skills in Students through Interactive Workshops, Seminars & Value added courses."

2. Objectives of the Practice

1. To Enhance Knowledge.
2. To enhance students' Professional Skills.
3. To work on students' Personal Growth.
4. To provide a platform for students for Networking Opportunities.
5. To expose students to New Ideas and Perspectives.

3. The Context

Seminars, workshops & Value added courses provide **opportunities for students** to gain in-depth knowledge and understanding of specific subjects or areas of interest. They can learn from experts, industry professionals, and experienced individuals who share their expertise and insights.

These events aim to **enhance students'** Professional **skills** in various areas such as communication, leadership, problem-solving, critical thinking, and teamwork.

Value Added, Seminars and workshops can **contribute to students' personal growth** by fostering self-awareness, self-confidence, and self-motivation.

These events provide a **platform for networking for students to connect with peers, professionals, and experts** in their fields of interest.

These events **expose students to diverse perspectives, innovative ideas, and emerging trends** in their respective fields. This exposure broadens their horizons, encourages critical thinking, and promotes intellectual curiosity.

4. The Practice

Institute provides following practices to fulfil the objectives:

1. The topics for the Value added courses, Seminars & Workshops are chosen as per the requirements of the students.
2. Speakers/ Experts are invited as per the topic.
3. Feedback is taken on the last day.
4. On the final day Certificates are distributed.

5. Students contribute in the selection of the topics to be taken further for Value added courses, Seminars & Workshops of their interest & trend.

We have organised the workshops Under IPR, Entrepreneurship, Research Methodology, Game Designing, Model Designing, Robotics, IOT, Artificial Intelligence, Web Designing And Development For Society, Android Application (Apps) Development.

On a personal level, Students through Workshops & Seminars have learned strategies for effective communication, develop leadership qualities, and gain insights into personal development and well-being.

Professionally, workshops and seminars provide students with valuable opportunities to learn new analytical skills, acquire knowledge, and stay updated on industry trends.

5. Evidence of Success

1. **Value added courses:** Our Students have the opportunity to enhance their resumes through minimum **5 additional certifications** each year, totalling **26 certifications** in five years over their academic journey. The topics are based on IPR research methodology & entrepreneurship development in relevant with IT and to encourage the students towards the mission of Indian Government's Make in India moment.

2. **Seminars & Workshops:** College has initiated 40 seminars/ Workshops during the last Five Years. *These activities encourage active learning, problem-solving, and critical thinking, helping students develop important skills that are highly valued in the professional world. Students also have the opportunity to receive feedback and guidance from experts, enabling them to refine their skills and improve their performance.*

6. Problems Encountered and Resources Required

1. Students having busy academic schedules can be a challenge.
2. Finding experts for specific topics in workshops or seminars.
3. It is Time-Consuming.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words

Response:

AREA OF DISTINCTIVENESS

GANDHIAN IDEOLOGIES: “SEVA KARTAM (?????????) TO SERVE THROUGH “COMMUNITY SERVICE IN SCHOOLS & VILLAGES”

This phrase summarises the idea of performing acts of service or selfless action for the benefit of others. It signifies the act of offering assistance, support, or help without expecting anything in return. Serving others is considered a noble and virtuous act that promotes compassion, empathy, and the well-being of both the giver and the receiver. It reflects the concept of SEVA, which is the selfless service performed with a sense of duty, devotion, and humility.

The MGM's College of Computer Science & Information Technology dedicated to inculcating "Community Service in Schools & Villages" was established to promote and facilitate community engagement and service-learning initiatives. The institute would works towards fostering a sense of social responsibility and active citizenship among students and community members.

By establishing such Vision, the aim is to create a culture of community service, where the Institute with villages/school work together to address social issues, promote sustainable development, and foster a sense of belonging and interconnectedness within the community.

Following are the **Objectives** of having Distinctive Practices as Community Service in Schools & Villages.

- 1.Promoting civic engagement:** Community service encourages students and villagers to actively participate in their communities, fostering a sense of responsibility and citizenship. It provides opportunities for individuals to contribute to the betterment of society
 - 2.Developing empathy and understanding:** Engaging in community service allows students and villagers/Schools to interact with individuals from diverse backgrounds, promoting empathy, understanding, and respect for others. It helps break down barriers and stereotypes, fostering a sense of unity and inclusivity.
 - 3.Enhancing personal growth:** Community service provides opportunities for personal development by challenging individuals to step outside their comfort zones, develop new skills, and gain a sense of accomplishment. It promotes self-reflection, self-awareness, and personal growth.
-
- 1.Encouraging teamwork and collaboration:** Community service often involves working in teams or groups, promoting collaboration, communication, and problem-solving skills among students and villagers. It fosters a sense of collective responsibility and the ability to work together towards common goals.

Institute provides following practices to fulfil the objectives:

1. **Planning activities for villages/schools:** The institute plans and organizes activities that address the specific needs and challenges of the villages or schools. These activities can range from educational workshops to environmental conservation projects.
2. **Motivating students to come up with relevant topics:** Students are encouraged to identify topics that are relevant and meaningful to the target audience, whether it be the students of the schools or the people of the village. This ensures that the community service initiatives are tailored to the specific needs and interests of the community.
3. **Finalizing topics based on compatibility:** After considering the compatibility of the topics with the area and the target audience, the institute finalizes the topics for community service activities. This ensures that the initiatives are well-suited to the local context and can have a meaningful impact.
4. **Allowing students to visit and teach relevant topics:** Students are given the opportunity to visit the finalized area, whether it is a school or a village, and teach the relevant topics. This hands-on approach allows students to directly engage with the community and share their knowledge and skills.
5. **Taking feedback:** Feedback is an essential component of community service initiatives. The institute takes feedback from both the students and the community members to assess the effectiveness of the activities and make improvements for future projects.

Institute has observed following outcomes:

1. Students & villagers along with our team were seen participating actively.
2. Our target audiences were able to get the knowledge of various topic like E- waste management etc.
3. Our students got to develop the sense of understanding.
4. Students had come out from their comfort zone which helps them to be cooperative towards society.
5. Students have understood the importance of teamwork and collaboration.

Community service encourages students and villagers to actively participate in their communities, fostering a sense of responsibility and citizenship. **Engaging in community service** allows students and villagers to interact with individuals from diverse backgrounds, promoting empathy, understanding, and respect for others. **Community service provides opportunities for personal development** by challenging individuals to step outside their comfort zones, develop new skills, and gain a sense of accomplishment. Community service often involves working in **teams or groups, promoting collaboration, communication, and problem-solving skills** among students and villagers. Community service projects focus on **environmental conservation, sustainable practices, and promoting social and economic development in villages**, contributing to a more sustainable future. Engaging in community service at a young age can instill a lifelong commitment to giving back and making a positive impact in the world.

In conclusion, community service in schools and villages is a powerful tool for promoting social responsibility, empathy, and active citizenship. **Through distinctive practices** such as planning activities, motivating students, and teaching relevant topics, community service initiatives can achieve their objectives of promoting civic engagement, developing empathy and understanding, enhancing personal growth, and encouraging teamwork and collaboration. **The outcomes of community service** projects include active participation, knowledge dissemination, development of understanding, stepping out of comfort zones, and the importance of teamwork and collaboration. By engaging in community service, individuals, communities, and society as a whole can work towards a more inclusive, sustainable, and harmonious future.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The parents are free to visit the college on any working day to meet the teachers to discuss academic and non-academic issues concerning their wards. The Principal and the HODs are available for such meetings, outreach activities are organised. Our college organises cultural events and co-curricular activities to provide platform for students to showcase their talent and skills.

Concluding Remarks :

College has been framing operative plans for the improvement of quality and standard in academic and administrative functioning of the institution under the guidance of parent organization. The steady backing of its parent organization and hard work and cooperation of all push for development of the college. The institution takes on every opportunity to find the strengths that would help the learners in their academic interests.

Future Plans

- Planning to introduce more interdisciplinary/multidisciplinary UG and PG programmes.
- Enhancing collaboration/MOU with more Industries/NGO
- Setting up more smart classrooms.
- Conducting professional training and skill based programmes across various programmes.
- Infrastructural Development